

**DIRECTOR'S MEETING
MONDAY, SEPTEMBER 8, 2003 - 11:00 A.M.
CONFERENCE ROOM 113**

I. MAYOR

- *1. Response Letter from Ann Harrell to Steve Thelen - RE: The lighting district proposed in your neighborhood - (See Letter).
- *2. NEWS RELEASE - RE: Temporary Exhibit Of Tour De Lincoln Bikes To Kick Off 12th Street Arts Corridor. (See Release)
- 3. NEWS RELEASE - RE: Mayor Announces Plans For "Patriot Day-Lincoln Remembers". (See Release)
- 4. NEWS RELEASE - RE: Applications For Star City Parade Now Available. (See Release)
- 5. NEWS RELEASE - RE: Resource Officers Return To Lincoln Schools. (See Release)
- 6. NEWS RELEASE - RE: Mayor Announces Plans For "Patriot Day-Lincoln Remembers". (See Release)
- 7. NEWS RELEASE - RE: Mayor Kicks Off Tour Of Quilt. (See Release)

II. CITY CLERK

III. CORRESPONDENCE

A. COUNCIL REQUESTS

JONATHAN COOK

- 1. OUTSTANDING Request to **Building & Safety Department** - RE: Please check out the house at 1644 Washington - front porch filled with stuff (RFI#95 - 7/14/03)
- 2. Request to PRT/Ann Harrell, Mayor's Office - RE: Gathering Place (RFI#97 - 7/30/03). — **1.) SEE RESPONSE FROM SW TEAM CAPTAIN WILHELM, LPD RECEIVED ON RFI#97 - 8/05/03**

3. OUTSTANDING Request to **Public Works & Utilities Department** - RE: A Street, 12th Street to 19th Street in bad condition (RFI#102 - 8/19/03)
4. E-Mail Request sent directly to Allan Abbott, Public Works & Utilities Director by Jonathan Cook - RE: Street Repair - 32nd Street from D to Randolph (RFI#103 - 8/27/03). — **1.) SEE RESPONSE FROM STEVEN R. FAUST, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#103-8/27/03**

TERRY WERNER

1. OUTSTANDING Request to **Dana Roper, Law Department** - RE: Automated External Defibrillators (AED) and Liability (RFI#96 - 7/29/03)
2. ~~OUTSTANDING~~ Request to Law Department - RE: Opinion on Potential Conflict of Interest (RFI#98 - 8/15/03). — **1.) SEE RESPONSE FROM DANA ROPER, CITY ATTORNEY RECEIVED ON RFI#98 - 9/02/03**
3. Request to Law Department - RE: Local Income Tax (RFI#99 - 8/25/03)
4. Request to Law Department/Building & Safety Department - RE: Apartment Inspections (RFI#100- 8/25/03). — **1.) SEE RESPONSE FROM MIKE MERWICK, BUILDING & SAFETY DIRECTOR RECEIVED ON RFI#100 - 9/03/03**
5. Request to Mike Merwick, Building & Safety Director - RE: Building Inspections (RFI#101 - 8/29/03)
6. Request to Darl Naumann, Mayor's Office - RE: Small Business Assistance (RFI#102 - 8/29/03)
7. Request to Public Works & Utilities Department - RE: Water Project (RFI#103 - 8/29/03)
8. Request to Law Department - RE: Building & Safety Department Inspections (RFI#104 - 8/29/03)
9. Request to Law Department - RE: Firearms Ordinance (RFI#105 - 8/29/03). — **1.) SEE RESPONSE FROM TRISH BABB, LAW DEPARTMENT RECEIVED ON RFI#105 - 9/02/03**
10. Request to Darl Naumann, Mayor's Office - RE: Ace Hardware (RFI#106 - 8/29/03)

11. Request to Don Herz, Finance Director - RE: City Tow-In Services (RFI#107 - 9/02/03). — **1.) SEE RESPONSE FROM DON HERZ, FINANCE DIRECTOR RECEIVED ON RFI#107 - 9/04/03**

PATTE NEWMAN

1. OUTSTANDING Request to Roger Figard, Allan Abbott, Public Works & Utilities Department/ **Chuck Zimmerman, Mike Merwick, Building & Safety Department/Kent Morgan, Marvin Krout, Planning Department** - RE: Monday's extensive pre-council, public hearing and lengthy negotiations between PW and residents on Pine Lake Road, Old Cheney and 84th Street for acquisition of sufficient ROW to meet new city standards - (RFI#14 - 8/11/03). — **1.) SEE RESPONSE FROM ROGER FIGARD, PUBLIC WORKS & UTILITIES DEPARTMENT RECEIVED ON RFI#14 - 9/02/03**

GLENN FRIENDT

1. OUTSTANDING Request to **Allan Abbott, Public Works Director/Jerry Obrist, Water Works Engineer** - RE: Drinking water quality (RFI#24 - 8/11/03)
2. OUTSTANDING Request to **Allan Abbott, Public Works & Utilities Director** - RE: Ordinance #03-108 (RFI#26 - 8/19/03)
- *3. Memo to Mayor Coleen Seng from Glenn Friendt - RE: Mayor's Press Conferences. (See Memo)
- *4. Letter to Mayor Coleen Seng from Glenn Friendt - RE: The selection committee to review candidates and recommend for the Personnel Director Georgia Glass's replacement. (See Letter)

JON CAMP

- *1. E-Mail from Gary Hejl, Antelope Park Neighborhood Association to Jon Camp - RE: The August 25th Council Meeting. (See E-Mail)
2. E-Mail from Jon Camp to Roxanne - RE: Yankee Hill Neighborhood Annexation (See E-Mail)
3. E-Mail from Jon Camp to Melissa Beecher - RE: Library internet concern (See E-Mail)

B. DIRECTORS AND DEPARTMENT HEADS

FINANCE DEPARTMENT/CITY TREASURER

- *1. Monthly City Cash Report & City of Lincoln-Pledged Collateral Statement - July 31, 2003. (See Report)
- *2. Material from Don Herz, Finance Director & Melinda J. Jones, City Treasurer - RE: Resolution & Finance Department Treasurer of Lincoln, Nebraska - Investments Purchased August 18, 2003 thru August 22, 2003.

FIRE DEPARTMENT

- 1. Material from Fire Chief Mike Spadt to Jon Camp - RE: August 22, 2003 Request for Information on Ambulance Service. (See Material)

HEALTH DEPARTMENT

- *1. NEWS RELEASE - RE: City To Spray For West Nile Virus Carrying Mosquitos In North Central Lincoln. (See Release)
- *2. NEWS RELEASE - RE: Central And Eastern Edge Of City Identified As Areas To Be Sprayed For West Nile Virus Carrying Mosquitos. (See Release)
- *3. NEWS RELEASE - RE: Unveiling Of Decontamination Tents. (See Release)
- 4. NEWS RELEASE - RE: Public Encouraged To Use Deet Mosquito Spraying To Resume Tuesday. (See Release)

PLANNING

- *1. Annexation by Ordinance - Ordinance No. 18209 - Effective: August 5, 2003 - Acres: 166.53.
- *2. Lincoln-Lancaster County Planning Department Newsletter - Issue #4 - August 2003.
- *3. Memo from Marvin Krout - RE: Industrial Inventory. (See Memo)
- 4. Memo from Marvin Krout - RE: Comprehensive Plan Amendment No. 03016 (Rogge Property: North 70th Street & Arbor Road). (See Memo)
- 5. Letter from Marvin Krout to Pine Lake Association, Bevin Alvey - RE: Pine Lake area that had been annexed into the City. (See Letter)

PLANNING COMMISSION FINAL ACTION

- *1. Comprehensive Plan Conformance No. 03007 (Conservation Easement - 56th & Waltz Road) Resolution No. PC-00825.
- *2. Special Permit No. 2019 (Early Childhood Care Facility - 40th & Randolph) Resolution No. PC-00826 – Denied

PUBLIC WORKS & UTILITIES DEPARTMENT

- *1. Public Works & Utilities ADVISORY - RE: Bond Issue Storm Sewer Project 701319 - 9th & Salt Creek To 9th & “Y”. (See Advisory)
- *2. Response Letter from Scott Opfer to Jeanne Cross - RE: Recent inquiry to City Councilperson Jon Camp’s office regarding your concerns for safety at the intersection of 44th & Prescott Avenue. (See Letter)
- *3. Response Letter from Scott Opfer to Cyndie Wiesen - RE: Recent inquiry to City Councilperson Jon Camp’s office regarding your concerns for safety for Lux Middle School students needing to cross Pioneers Boulevard at or near Lucille Street. (See Letter)
- *4. Public Works & Utilities ADVISORY - RE: Would like to inform you of the upcoming closure and new paving of “A” Street from 5th Street to 6th Street -- (See Advisory)
- *5. Public Works & Utilities ADVISORY - RE: Would like to inform you of the upcoming closure and new paving of “A” Street from 5th to 6th Streets — (See Advisory)
- *6. Public Works & Utilities ADVISORY - RE: The Bond Issue Storm Sewer Project 701-319. (See Advisory)
- 7. Response Letter from Allan Abbott to Jaime Bonet - RE: In response to the letter you recently sent Senator John Synowiecki regarding your concerns for intersection safety in Lincoln. (See Letter)
- 8. Memo from Roger Figard - RE: Item 03R-230, Hannan Addition. (See Material)

URBAN DEVELOPMENT DEPARTMENT

- 1. Report - RE: City of Lincoln, Nebraska - Action Plan - One-Year Use of Funds for HUD Entitlement Programs - FY 2003. (Copy of this Report is on file in the City Council Office)

C. MISCELLANEOUS

- *1. E-Mail from Susan Larsen Rodenburg, Lincoln Parks & Recreation Foundation, SLR Communications - RE: Sunken Gardens Campaign Update - 8/22/03.
- *2. E-Mail from Jeannie O'Meara - RE: Street Repair - 32nd Street from D to Randolph. (See E-Mail)
- *3. E-Mail from Brent Weissert - RE: Supports the Application 3412 - Change of Zone. (Council & City Clerk Joan Ross received their copies of this E-Mail on 8/25/03)(Copy of this E-Mail is on file in the City Council Office)
- *4. Faxed Letter from Richard Safarik - RE: Please Vote NO on rezoning at Jax Saloon (48th & Van Dorn) for the GOOD of the neighborhood. (Council & City Clerk received their copies on 8/25/03) (Copy of this Letter is on file in the City Council Office)
- *5. Faxed Material & Petition - RE: Master Plumbers Registration Fees. (Council & City Clerk received their copies of this Material on 8/25/03)(Copy of this Material is on file in the City Council Office)
- *6. Letter from Thomas C. Huston, For the Firm - Law Offices of Cline, Williams, Wright, Johnson & Oldfather, L.L.P. - RE: Infrastructure Finance Package. (Council & City Clerk received their copies of this Letter on 8/25/03) (Copy of this Letter is on file in the City Council Office)
- *7. Letter from John M. Pepino - RE: Application Change of Zone #3412 -(See Letter)
- *8. Letter from Hazel Buckendorf - RE: Requesting your assistance on Application #3412 -(See Letter)
- 9. E-Mail from Susan Larson Rodenburg, Lincoln Parks & Recreation Foundation, SLR Communications - RE: Sunken Gardens Update - 8/29/03. (See E-Mail)
- 10. E-Mail from Maureen Beckman - RE: Lovely Habitat Neighbors. (See E-Mail)
- 11. Letter & Material from Marty Fortney, Regal Building Systems - RE: I have been meeting with office development, sales and leasing agents on the 0-3 office park option. The consensus is a 5 to 10 year build-out – (See Material)
- 12. Letter from Ben Goble - RE: It was satisfying to see the School Resource Officers kept in the City Budget - (See Letter)

13. Letter from James Garver, Finance Committee Chair, Lincoln Board of Education, Lincoln Public Schools to Mayor Coleen Seng - RE: Wanted to take this opportunity to thank you, the City Council, Chief Tom Casady, and the City of Lincoln for your assistance in providing Resource Officers to Lincoln Public Schools. (See Letter)
14. E-Mail from Sue Hefle - RE: Bike Races in Lincoln - (See E-Mail's)
15. E-Mail - RE: Tow Service. (See E-Mail)
16. E-Mail from Rick Cleary, KimRics Janitorial Services - RE: I sent Phil Schoo a letter 3 months ago with a proposal that could save one School approx. \$20,000 a year, or more - (See E-Mail)
17. E-Mail from Robert J. Van Valkenburg - RE: Items for Council's Formal Agenda - (See E-Mail)
18. Material from unknown - RE: Watch this Forces page - smoking. (See Material)
19. Letter from Cindy Wostrel - RE: Encourage you to support smoke free workplaces in Lincoln. (See Letter)

IV. DIRECTORS

V. CITY COUNCIL MEMBERS

VI. ADJOURNMENT

***HELD OVER FROM SEPTEMBER 1, 2003.**

